

Forward Plan

for the four-month period commencing on

1st August 2022

published on 1 July 2022



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8)

Leader of the Council - Councillor Steve Bridger: External liaison including strategic partnerships; Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), Alliance, Police; Strategic policy/Corporate Plan development, forward programme and strategic review; strategic communications and marketing (with Deputy Leader and Executive Member Engagement); major infrastructure project delivery; major schemes, including HIF and Metrowest.

Deputy Leader of the Council and Executive Member for Adult Services, Health and Housing - Councillor Mike Bell: Adult services; Reablement and technology enabled care; Care reforms; Early intervention and prevention; Integrated commissioning; Domiciliary, residential and nursing care; Social work and occupational therapy; Health; Health and Wellbeing Board and Strategy; Integrated Care System and Locality Partnerships; Health improvement and health protection; Pandemic response; Substance misuse services; Regulatory services; Trading standards and food safety; Environmental protection; Licensing; Emergency Management; Housing; Homelessness and rough sleeper support; Housing solutions; Private Sector Housing; Unauthorised encampments

Executive Member for Children, Young People, Lifelong learning and Skills – Councillor Catherine Gibbons: Children and Young people's services; Children's social care; Looked after children; Corporate parenting; Family Hubs; Early help; Adoption and fostering services; Safeguarding; Children's licences and permits; Ukraine resettlement; Education; Special educational needs and disabilities; School places and admissions; Education liaison with local HE and FE institutions, schools and Multi Academy Trusts; Skills; Skills Strategy; Careers advice; Community Learning

Executive Member for Corporate Services – Councillor Ashley Cartman: Finance – revenue, capital programme and income generation; Procurement; Legal and democratic services (including electoral and registrar); Property and Asset management –financial business cases & financing; ICT, Digital and Customer Services; Lead for Business Support contracts – Agilisys and Liberata; Business intelligence; Human Resources and Organisational Development; Shareholder representative role for council companies; Property technical services and project delivery; Strategic Asset Planning; Corporate estate; Accommodation Strategy project delivery; Capital projects delivery

Executive Member for Climate Emergency and Engagement – Councillor Bridget Petty: Climate emergency; Ecological Emergency; Community engagement and consultation; Equalities and diversity; Town and parish liaison; North Somerset Together; Voluntary sector liaison, Marine environment conservation; Green infrastructure strategy

Executive Member for Placemaking and Economy – Councillor Mark Canniford: Placemaking and development; Placemaking Strategies; See Monster and legacy; Culture Strategy; Weston Placemaking delivery; Tropicana and Playhouse Theatre; Strategic Events Programme; Visitor Economy development; Development and commercial programme; Affordable Housing delivery; Planning; Policy; Spatial Planning; Building Control; Economy and recovery; Inward Investment; Business development and engagement; Employment; High Street and Town Centre renewal; Parking strategy

Executive Member for Neighbourhoods and Community Services – Councillor Mike Solomon: Libraries; Community venues; Safer communities; Parking operational management; Environmental services; Recycling and waste minimisation; Waste and street cleansing contracts; Enforcement Strategy; Open spaces and natural environment operations; Sports and Leisure Centre contracts; Flood risk management; Seafronts, parks and lakes operational management; Crematoria and cemeteries

Executive Member for Transport and Highways – Councillor Steve Hogg: Highways Operations; Highway network management; Highway maintenance contract; Streetlighting; Highway Technical Services and Delivery; Liveable Neighbourhood schemes; Active Travel schemes; Highway Structures; Strategic Transport; Transport policy; Transport decarbonisation; Public transport; Home to School transport; Bus and Rail Strategy

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

August 2022

1. Council and Executive Items

(NB No Council or Executive meetings scheduled for August)

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	Commissioning and Procurement Plan for remediation works to the Former Police Station Site	North Somerset Grant Funding Agreement	Executive Member (Cllr Bridger)	No	PCOM Scrutiny Panel Chairman to be consulted during May and agree if full panel consultation required.	Jonathan White jonathan.white@n-somerset.gov.uk 07711 280595 Elaine Braund Elaine.braund@n-somerset.gov.uk
01/08	Consider initial outcome of Stock Condition Survey in relation to private sector housing and review/action recommendations as appropriate (Previously listed for May and July)	Private Rented Sector Conditions Update (ASH Panel June 2019) Committee Report NSC (modern.gov.co.uk)	Executive Member (Cllr Bell)	No	ASH Working Group – Date tbc	Contact: Howard Evans Tel: 01934 426673
01/08	Award of Contract for the Capital Works Scheme at Banwell Primary School	Commissioning and Procurement Plan for the delivery of the Capital Project at Banwell Primary School (in draft form)	Executive Member (Cllr Bridger) Director of Place due to contract value	No	PCOM Scrutiny Panel Chairman has been consulted 16.03.22 Full panel engagement not required.	Contact: Jonathan White 07711 280595 Jonathan Hughes 07769 253380 Elaine Braund
01/08	A38 MRN scheme: Acceptance of DfT Grant and approval of	Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/	Executive Member (Cllr Bridger)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage	Contact: Konrad Lansdown: 07917 184804

	NSC Local Contributions (previously listed for June)	files/2020-05/19-20%20DE%20295.pdf - Exec Member Decision DP270: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services			during September/October 2021. An interim written briefing was provided to Place P&SP on 31 st May 2022. A further briefing will be offered to Place P&SP following OBC approval from DfT.	
01/08	Energy Company Obligation Local Authority Flexible Eligibility Statement of Intent – ECO4 (new entry)	Current Statement of Intent December 2020 Revised Local Authority Flexible Eligibility Statement of Intent (n-somerset.gov.uk)	Director of Public Health and Regulatory Services	No	Briefing paper to ASH Panel Working Group and Climate Emergency Officer Group (July 22)	Contact: Howard Evans 01934 426673
01/08	Award of Handyperson Contract (moved from July)	Commissioning Plan for North Somerset Handyperson Service	Director of Adult Social Services	No	22 March 2022 meeting with ASH Panel members Cllrs James, Haverson and Tucker	Contact: Teresa Stanley Tel: 07385515142

September 2022

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
07/09	2022/23 Month 4 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Reporting to PCOM informally through timetable of scrutiny engagement as agreed with the Panel Chairman	Contact: Melanie Watts 01934 634618
07/09	Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Reporting to PCOM informally through timetable of scrutiny engagement as agreed with the Panel Chairman	Contact: Melanie Watts 01934 634618
07/09	Accept Heads of Terms and enter into options agreement for purchase of land for construction of Banwell Bypass (previously listed for June)	Executive decision for purchase of land for construction of Banwell Bypass through landowner negotiation	Executive	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 23 August 2022	Contact: Maduabuchi Ani
07/09	Delivery and disposal options/mechanisms for Weston Business Quarter (new entry)	Report to Executive, 23rd June 2021: Development Programme and Economic Strategy: Business Case and Commissioning Plan for development of Weston Business Quarter	Executive	Yes	Place Policy & Scrutiny Panel briefing on Junction 21 Enterprise Area, July 2021.	Jenny Ford Jenny.Ford@n-somerset.gov.uk 01934426609
20/09	Transport Decarbonisation: Adoption of the Joint Local Transport Plan 4 Addendum (JLTP4 A) and approval of the engagement plan for The	JLTP4 https://www.westofengland-ca.gov.uk/what-we-do/transport/joint-local-transport-plan/	Council	No	Place Scrutiny 13 July 2022 (see background documents for consultation report)	Bella Fortune 07917 265643

	Big Conversation on Transport' (new entry)	JLTP4 was developed with extensive engagement activity which was reported in January 2020 https://travelwest.info/app/uploads/2020/05/JLTP4-consultation-report.pdf				
20/09	Future Highways contract service delivery model (new entry)	Highways programme decision report – Sept 22 (in draft)	Council	No	All member briefing on 3 August 2022	Gemma Dando Gemma.dando@n-somerset.gov.uk

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/09	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (re-listing)	<ul style="list-style-type: none"> - Director Decision 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf - Exec Member Decision DP270: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council: Commissioning Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services - Executive Member: Procurement Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services 	Director of Place (key decision)	No	<p>The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. A further briefing will be offered to the Place P&SP in September 2022.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022. A further briefing will be offered to Place P&SP following OBC approval from DfT.</p>	Contact: Konrad Lansdown: 07917 184804
01/09	A38 MRN scheme: Award of Professional Services Contract (re-listing)	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>Exec Member Decision DP 270: A38 Major Road Network Scheme Outline Business Case Submission</p>	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. A further briefing will be offered to the Place P&SP in September 2022.	Contact: Konrad Lansdown: 07917 184804

		and Local Contribution Funding Full Council: Commissioning Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Executive Member: Procurement Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services			An interim written briefing was provided to Place P&SP on 31 st May 2022. A further briefing will be offered to Place P&SP following OBC approval from DfT.	
01/09	Flood Risk Management Plan - Approval of plan – to be published by EA	https://consult.environment-agency.gov.uk/fcrm/draft-second-cycle-flood-risk-management-plans/	Executive Member (Cllr Solomon)	No	Place Scrutiny Panel engagement in June/July	Simon Bunn simon.bunn@n-somerset.gov.uk 01934 427 362

October 2022

1. Council and Executive Items


Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
19/10	Local Flood Risk Management Strategy - approval to consult on draft strategy	Local Flood Risk Management Strategy for North Somerset (to be drafted)	Executive	No	Place Scrutiny Panel engagement in June/July and again in Sept/Oct	Simon Bunn simon.bunn@n-somerset.gov.uk 01934 427 362

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details

November 2022

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
08/11	Outcomes and recommendations from Development Sites consultation (new entry)	Report to Executive, 21 st June 2022: Development Programme: Updates and Consultation Programme (includes exempt appendix) (Agenda item 15) 	Council	Part	PCOM briefing (open also to Place Panel) held 23rd March 2022. A further session is proposed on 13th Sept 2022.	Jenny Ford Jenny.Ford@n-somerset.gov.uk 01934426609

2. Executive Member Items and Director Key Decisions

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